

JAMESTOWN AREA SCHOOL DISTRICT

BOARD MINUTES – Board Meeting February 20, 2025

The Jamestown Area School Board met on February 20, 2025, at 6:00 PM with President Ben McElhaney presiding.

Members Present: Becky Bercis, Eric Dell, Bob Hutchinson, Kelli Mayer, Ben McElhaney, Jered McElhaney Adam Miller, Patrick Thomas and David Volosin

Others Present: Tracy Reiser, Superintendent; Gary Kinnear, Director of Special Education; Brian Keyser, High School Principal; Kristin Hope, Elementary Principal; Lisa Nuhfer, Board Secretary

Others Absent: Beth Boylan, Business Manager

MINUTES

Motion by Mrs. Mayer, seconded by Mr. Dell, to approve the minutes of the meeting held January 9, 2025. Motion passed by unanimous voice vote.

New Business

BOARD

Motion by Mrs. Mayer, seconded by Mr. Dell, to approve the following board policie:

POLICY 103.1 – Nondiscrimination – Qualified Students With Disabilities

POLICY 113.1 – Discipline of Students With Disabilities

POLICY 113.2 – Behavior Support

POLICY 200 – Enrollment of Students

POLICY 202 – Eligibility of Nonresident Students

POLICY 217 – Graduation

POLICY 234 – Pregnant/Parenting/Married Students

POLICY 236.1 – Threat Assessment

POLICY 247 – Hazing

POLICY 249 – Bullying/Cyberbullying

POLICY 252 – Dating Violence

POLICY 254 – Educational Opportunity for Military Children

POLICY 317.1 – Educator Misconduct

POLICY 336 – Personal Necessity Leave

POLICY 339 – Uncompensated Leave

POLICY 607 – Tuition Income

POLICY 805.2 – School Security Personnel

POLICY 807 – Opening Exercises/Moment of Silence/Flag Display

POLICY 810 – Transportation

POLICY 824 – Maintaining Professional Adult/Student Boundaries
POLICY 903 – Public Comment in Board Meetings

Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mr. Dell, to approve the following board policy:

POLICY 800 – Records Management

Motion passed by unanimous voice vote.

Second reading of the following board policies (no action required):

POLICY 005 – Organization

POLICY 308 – Employment Contract/Board Resolution

Motion by Mrs. Mayer, seconded by Mr. Dell, to approve the following volunteers:

Megan Mayer

Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mr. Dell, to approve Julie DeMarco, Athletic Director, to attend the Pennsylvania State Athletic Director's Conference March 18-21, 2025, in Hershey PA, with an approximate cost of \$1,467.20. Motion passed by a 8 – 1 voice vote.

Motion by Mrs. Mayer, seconded by Mr. Dell, to retroactively approve the following workshop/conference:

Hunter Goodlin – Math Bootcamp, Midwestern Intermediate Unit IV
January 28, 2025, Grove City, PA
Total Cost: \$180.00

Motion passed by unanimous voice vote.

Motion by Mr. Thomas, seconded by Mr. Dell, to approve the following workshop/conference:

Shannon Kearney – Math Bootcamp, Midwestern Intermediate Unit IV
March 6, 2025, Grove City, PA
Total Cost: \$184.00

Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mr. Dell, to approve Kristin Hope to take a course through the PA Principal's Association titled, "Creating a Learning Focused Curriculum" in the amount of \$360.00. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mr. Volosin, to approve the Midwestern Intermediate Unit IV General Operating Budget for the 2025-2026 school year. Motion passed by a 9 – 0 roll call vote.

Motion by Mrs. Mayer, seconded by Mr. Volosin, to approve an In Lieu of Expulsion Agreement for a district student dated 01/28/2025. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mr. Thomas, to rescind Policy 103 – Discrimination/Title IX Sexual Harassment Affecting Students from the 2024 version to the adoption of the 2020 version. Motion passed by unanimous voice vote.

ACADEMIC

Motion by Mrs. Mayer, seconded by Mr. Volosin, to approve Kaitlyn Kauffman to provide homebound instruction to a student for up to 7 hours per week until May 5, 2025. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mr. Miller, to approve a 150-hour field placement for Ann Weimert with Shannon Kearney and Deb Glancy from February 10, 2025, through May 2, 2025. Motion passed by unanimous voice vote.

PERSONNEL

Motion by Mrs. Mayer, seconded by Mr. Thomas to approve the resignation of Owen Clawges effective January 22, 2025. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mr. Miller, to approve the advertising and hiring of an Assistant Business Manager to replace Owen Clawges. Motion passed by unanimous voice vote.

Motion by Mr. Thomas, seconded by Mr. Volosin, to approve hiring Cheri Baldesberger as the Assistant Business Manager effective March 3, 2025, at a pro-rated salary of \$85,000.00. Motion passed by unanimous voice vote.

Motion by Mr. Thomas, seconded by Mrs. Mayer, to approve Amy Good to assist with athletic events (game manager, scorekeeper, ticket taker, etc.). Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mr. Thomas, to approve 5 days of unpaid leave for Rebecca Ferguson. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mr. Volosin, to approve an unpaid sick day for Erin Smith on February 5, 2025. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mr. Dell, to approve the resignation of Kendra Horne from her paraprofessional position effective February 20, 2025. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mr. Volosin, to approve the advertising and hiring of a paraprofessional to replace Kendra Horne. Motion passed by unanimous voice vote.

FINANCE

Motion by Mrs. Mayer, seconded by Mr. Dell, to approve the financial statements for January 2025. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mr. Dell, to approve payment of bills for January and February 2025. Motion passed by unanimous voice vote.

An Executive Session was held from 6:27 until 6:31 pm to discuss a Legal issue.

Motion by Mrs. Mayer, seconded by Mr. Thomas, to approve a \$500.00 payment to Pennsylvania Leadership Charter School. Motion passed by unanimous voice vote.

Motion by Mr. Dell, seconded by Mr. Volosin, to award the elementary school parking lot and sidewalk project plus alternate bids to Wright Asphalt and Concrete in the amount of \$289,682.45 (total is inclusive of a 5% contingency). Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mr. Dell, to approve a 3-year agreement with BCM One for phone services with a monthly cost of \$647.47 (\$50 monthly increase). Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mr. Miller, to approve an additional expansion board and electronic door lockset (FOB) to be added to the administrative office area in the amount of \$3,133.64. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mr. Miller, to approve the purchase of 10 staff and 25 student laptops and cases (replacement cycle) for the 2025-26 school year with an approximate cost of \$31,260.00. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mr. Thomas, to approve a Disabled Veterans Real Property Tax Exemption Certificate for:

David Santell 251 West Marley Road, Jamestown, PA 16134

Motion passed by unanimous voice vote.

An Executive Session was held on February 5, 2025, from 8:09 until 8:35 pm to discuss Personnel.



Lisa Nuhfer, Board Secretary