

JAMESTOWN AREA SCHOOL DISTRICT

BOARD MINUTES – December 7, 2023

The Jamestown Area School Board met on December 7, 2023, at 6:00 PM with President Ben McElhaney presiding.

Members Present: Becky Bercis, Eric Dell, Bob Hutchinson, Kelli Mayer, Ben McElhaney, Jered McElhaney, Adam Miller, Patrick Thomas, and David Volosin

Others Present: Tracy Reiser, Superintendent; Gary Kinnear, School Psychologist and Director of Special Education, Brian Keyser, High School Principal, Beth Boylan, Business Manager, Lisa Nuhfer, Board Secretary

REORGANIZATION

Appointment of Temporary Chairperson

Mr. Ben McElhaney nominated Mrs. Mayer to serve as temporary chairperson to conduct nominations for the presidency and vice presidency. Motion by Mr. Ben McElhaney, seconded by Mr. Hutchinson, to close nominations. Motion passed by unanimous voice vote. Mrs. Mayer was appointed as temporary chairperson.

Election of President

Mrs. Mayer nominated Mr. Ben McElhaney to serve as President until December 2024. Motion by Mrs. Mayer, seconded by Mr. Thomas, to close nominations. Motion passed for Mr. Ben McElhaney to serve as President until December 2024 by unanimous voice vote.

Election of Vice President

Mr. Jered McElhaney nominated Mr. Volosin to serve as Vice President until December 2024. Motion by Mrs. Mayer, seconded by Mr. Ben McElhaney, to close nominations. Motion passed for Mr. Volosin to serve as Vice President until December 2024 by unanimous voice vote.

Mr. Ben McElhaney presided over the remainder of the meeting.

Motion by Mrs. Mayer, seconded by Mr. Volosin, to set meeting dates, times, and meeting place for work sessions and board meetings for 2024 as follows and authorize advertising of same. Motion passed by unanimous voice vote.

**BOARD MEETING
SCHEDULE 2024**

Meeting Place – Jamestown High School
Meeting Time – 6:00 PM

Combined Board Workshops & Meetings

January 11
February 15
March 14
April 18
May 9
June 13
July 11
August 8
September 12
October 10
November 14
December 5

It was noted that committees for 2024 will be set at the January meeting. If any issues arise until the committees are set, last year's committees shall step in and take action.

Motion by Mr. Hutchinson, seconded by Mrs. Mayer, to appoint Mr. Ben McElhaney as PSBA legislative representative and Mr. Dell as alternate. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mr. Dell, to appoint Mr. Hutchinson as the Mercer County Career Center representative and Mr. Volosin as an alternate. Motion passed by unanimous voice vote.

Motion by Mr. Dell, seconded by Mr. Hutchinson, to appoint Mrs. Mayer as the Board's representative to the Jamestown Foundation Board. Motion passed by unanimous voice vote.

New Business

BOARD

Motion by Mrs. Mayer, seconded by Mr. Dell, to cancel the agreement between the district and Electronic Systems Group for the Jamestown Elementary School door fobbing project. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mr. Dell, to approve the Wilkins Co., Inc. to complete the fobbing project for Jamestown Elementary School in the amount of \$105,711 paid by the Mental Health/Safety & Security Grant. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mr. Dell, to approve the following volunteers:

Heather Balas

Kami Pashakarnis

Patrick Thomas

Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mr. Volosin, to approve the following board policy:

POLICY 625 – Procurement Cards

Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mr. Ben McElhane, to approve the district Health and Safety Plan as required every 6 months to maintain grant funding. Motion passed by unanimous voice vote.

ACADEMIC

Motion by Mrs. Mayer, seconded by Mr. Dell, to approve PennWest student, Gina Fertig, as a High School Counseling Intern for the field of Social Work from January 16, 2024, through April 30, 2024, for approximately 15-20 hours per week. Motion passed by unanimous voice vote.

PERSONNEL

Motion by Mrs. Mayer, seconded by Mr. Dell, to approve an FMLA for Jordan Steiner with an anticipated start date of February 29, 2024, through June 3, 2024. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mr. Dell, to approve an FMLA for Megan Boozer with an anticipated start date of March 4, 2024, through April 30, 2024. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mr. Dell, to approve the advertising and hiring of two long-term substitutes for FMLA positions. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mr. Dell, to approve a position transfer for Melissa Genovesi from a part-time paraprofessional to a 3-hour per day food service employee. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mr. Dell, to advertise and hire a paraprofessional to fill the opening created by the transfer of Melissa Genovesi. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mr. Dell, to adjourn the meeting at 6:41 pm. Motion passed by unanimous voice vote.



Lisa Nuhfer, Board Secretary