

JAMESTOWN AREA SCHOOL DISTRICT

BOARD MINUTES –Board Meeting November 9, 2023

The Jamestown Area School Board conducted a Board Meeting on November 9, 2023, at 6:00 PM with President Ben McElhaney presiding.

Members Present: Eric Dell, Robert Hutchinson, Kelli Mayer, Cinthia McClelland, Ben McElhaney, Jered McElhaney, Tracie Runyon, and David Volosin

Members Absent: Bev Riley

Others Present: Tracy Reiser, Superintendent; Gary Kinnear, School Psychologist and Director of Special Education; Brian Keyser, High School Principal; Beth Boylan, Business Manager; Lisa Nuhfer, Board Secretary

Others Absent: Kristin Hope, Elementary Principal

Guests Present: Bruce Lawrence – McGill, Power, and Bell

An Executive Session was held to discuss Personnel prior to the start of the regular meeting.

MINUTES

Motion by Mr. Volosin, seconded by Mrs. Mayer, to approve the minutes of the meetings held on October 12, 2023. Motion passed by unanimous voice vote.

New Business

BOARD

Final reading of the following board policies (no action required):

POLICY 006 – Meetings

POLICY 216.1 – Supplemental Discipline Records

POLICY 251 – Students Experiencing Homelessness, Foster Care, and Other Educational Instability

First reading of the following board policies (no action required):

POLICY 236.1 – Threat Assessment

POLICY 800.1 – Electronic Signatures/Records

POLICY 805.1 – Relations With Law Enforcement Agencies

POLICY 805.2 – School Security Personnel

POLICY 815 – Acceptable Use of Internet, Computers and Network Resources

POLICY 819 – Suicide Awareness, Prevention and Response

POLICY 824 – Maintaining Professional Adult/Student Boundaries

Motion by Mrs. Mayer, seconded by Mrs. Runyon, to approve the following volunteers:

Mitch Cassata

Cheyenne Diefenderfer

Kirsten Feltenberger

Judith Halt

Terry Hutchison

Megan Mayer

Katarina Minshull

Natasha Myers

Sarah Scobbie

Brad Solderich

Timothy Terner

Tacia Wheelock

Tom Wheelock

Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mrs. Runyon, to adopt the Board Resolution regarding Act 1 for 2024-2025. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mrs. Runyon, to approve the Superintendent's goals for the 2023-2024 school year. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mrs. Runyon, to approve a \$200 donation for an ad in the Mercer County Hall of Fame program in honor of Don Valesky. Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mrs. Mayer, to approve the purchase of cheerleading mats for stunting and a membership in USA Cheer for coach training and liability coverage in the amount of \$517.96. Motion passed by unanimous voice vote.

ACADEMIC

Motion by Mrs. Runyon, seconded by Mrs. Mayer, to approve the following student teachers from Grove City College from January 23, 2024, to March 15, 2024:

Tamar Walton with Malissa Rhoades

William Fraser with Libbi Minnich

Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mrs. Runyon, to approve Rhonda Williams as the Drama Advisor for the 2023-2024 school year. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mrs. Runyon, to approve Kaitlyn Kauffman as the Assistant Drama Advisor for the 2023-2024 school year. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mrs. Runyon, to approve JHS students' participation in a combined drama production with Greenville and Reynolds students. The production will be held at Reynolds High School. Motion passed by unanimous voice vote.

PERSONNEL

Motion by Mrs. Mayer, seconded by Mrs. Runyon, to approve the following Kelly Services substitutes for the 2023-2024 school year.

Patrick Barco
Kara McKelvey

Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mrs. Runyon, to approve Jill Taylor as the Federal Programs coordinator for the 2023-2024 school year. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mrs. Runyon, to approve Lisa Nuhfer for the position of Board Secretary to include duties described in Section 433 of the PA School Code for a term of December 1, 2023, through June 30, 2024, with a stipend of \$1,365.00 (5% increase). Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mrs. Runyon, to approve the list of Jamestown Police Department officers to serve as School Resource Officers for the 2023-2024 school year. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mrs. Runyon, to approve hiring Heather McEwen as an LPN/Paraprofessional at a starting hourly rate of \$24.00/hr. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mrs. Runyon, to approve a salary adjustment, effective immediately, for LPN/Paraprofessional Alycn Willey from \$21.20 to \$24.50/hr. Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mrs. Mayer, to approve the resignation of Becky Bercis as Elementary Girls Basketball coach, effective immediately. Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mrs. Mayer, to approve the following unpaid days:

Kendra Horne – one (1) day
Tennille McElhaney – one-half (.5) day

Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mrs. Runyon, to approve the following substitutes for the 2023-2025 school year:

Deb Godinich – paraprofessional
Kara McKelvey – paraprofessional

Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mrs. Mayer, to approve granting tenure to Christine Garvey.
Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mrs. Runyon, to approve Kendra Horne as the Junior High Assistant Boys Basketball Coach and Elementary Girls Basketball Coach. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mrs. Runyon, to accept a letter of resignation from Kristin Smith, Food Service Department employee, from her part time employment status, transferring her to a per diem substitute status, effective November 10, 2023. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mrs. Runyon, to approve the advertising and hiring of a Food Service Department employee to replace the vacancy created by Kristen Smith. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mrs. Runyon, to approve Christine Garvey as the Cheerleading Advisor for the 2023-2024 school year. Motion passed by unanimous voice vote.

FINANCE

Motion by Mrs. Mayer, seconded by Mrs. Runyon, to approve the financial statements for October 2023. Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mrs. Mayer, to approve payment of bills for October and November 2023. Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mrs. Mayer, to approve authorizing the payment of food service and general fund bills that are due prior to the January board meeting. Lists will be presented to the board for final approval. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mrs. Runyon, to approve participation in the Midwestern Intermediate Unit IV Joint Purchasing consortium for the 2024-2025 school year. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mrs. Runyon, to approve a transfer of \$433,000 from the General Fund to the Capital Reserve. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mrs. Runyon, to approve the following budget transfer requests:

\$17,690.00 from 1110-260 Reg. Programs / Supplies expense
to 1231-600 SPED / Supplies expense

\$9,045.00 from 2220-610 Tech Support Svc / Supplies expense
to 2220-760 Tech Support Svc / Equipment replacement

Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mrs. Runyon, to approve the attached Audit Report for the year ending June 30, 2023. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mrs. Runyon, to adjourn the meeting at 7:11 pm. Motion passed by unanimous voice vote.



Lisa Nuhfer, Board Secretary