
JAMESTOWN AREA SCHOOL DISTRICT

Board Meeting of March 14, 2024

1. **Call to Order**

2. **Roll Call**

3. **Pledge of Allegiance & Moment of Silence**

4. **Welcome Visitors** Chase Moretti – Wallace & Pancher

5. **Correspondence**

6. **Minutes - Action** to approve minutes of the meetings held February 15, 2024.

Motion by _____ Seconded by _____ Vote

7. **Reports**

Superintendent - Mrs. Reiser

President - Mr. Benjamin McElhaney

Business Manager – Mrs. Boylan

Committees -

Athletics

Buildings, Grounds and Safety

Budget & Finance

Personnel / Negotiations

Superintendent Evaluation

Technology

Transportation

Jamestown Foundation Report – Mrs. Mayer

Pennsylvania School Board Association – Mr. Benjamin McElhaney

Mercer County Career Center – Mr. Hutchinson

High School Principal - Mr. Keyser

Elementary Principal – Ms. Hope

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New Business

BOARD

8.1 **Action** to approve the following board policies:

- POLICY 236.1 – Threat Assessment
- POLICY 800.1 – Electronic Signatures/Records
- POLICY 805.1 – Relations With Law Enforcement Agencies
- POLICY 805.2 – School Security Personnel
- POLICY 815 – Acceptable Use of Internet, Computers and Network Resources
- POLICY 819 – Suicide Awareness, Prevention and Response
- POLICY 824 – Maintaining Professional Adult/Student Boundaries

Motion by _____ *Seconded by* _____ *Vote*

8.2 **Action** to approve the following volunteers for the 2023-2024 school year:

- | | |
|-----------------|---------------|
| Jennifer Arnett | Joe Arnett |
| Marina Holmes | Jennifer Woyt |

Motion by _____ *Seconded by* _____ *Vote*

8.3 **Action** to approve the Midwestern Intermediate Unit IV General Operating Budget for the 2024-2025 school year.

Motion by _____ *Seconded by* _____ *Vote*

8.4 **Action** to approve the proposed Mercer County Career Center budget for the 2024-2025 school year.

Motion by _____ *Seconded by* _____ *Vote*

8.5 **Action** to approve 2 additional fundraisers for the PTO (i.e. Donation Calendar & Egg the Yard).

Motion by _____ *Seconded by* _____ *Vote*

PERSONNEL

9.1 **Action** to approve an agreement for Jeremy Allen, the Custodial/Maintenance Coordinator, effective July 1, 2024, through June 30, 2027.

Motion by _____ *Seconded by* _____ *Vote*

9.2 **Action** to approve an agreement for Daniel Stence, the Coordinator of Technology, effective July 1, 2024, through June 30, 2027.

Motion by _____ *Seconded by* _____ *Vote*

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9.3 **Action** to approve the following unpaid days:

Sally McGlone, Paraprofessional – one (1) day, February 22, 2024
Julie DeMarco, Paraprofessional - one (1) day, May 3, 2024
Erin Smith, Food Service - one (1) day, March 27, 2024

Motion by_____ Seconded by_____ Vote

9.4 **Action** to approve Belinda Boozer to assist in the Technology Department for up to 225 hours during the 2024 summer.

Motion by_____ Seconded by_____

9.5 **Action** to approve a letter of resignation from Jennifer McElhinny effective at the end of the varsity girls' basketball season 2024.

Motion by_____ Seconded by_____

FINANCE

10.1 **Action** to approve the financial statements for February and March 2024.

Motion by_____ Seconded by_____ Vote

10.2 **Action** to approve payment of bills for February and March 2024.

Motion by_____ Seconded by_____ Vote

10.3 **Action** to approve the following budget transfers:

\$15,000.00	From	10-2610-600-000	OP/MAINT PLANT SVCS / SUPPLIES EXPENSE
	To	10-1110-600-000	REGULAR PROGRAMS / SUPPLIES EXPENSE
\$3,500.00	From	10-2610-600-000	OP/MAINT PLANT SVCS / SUPPLIES EXPENSE
	To	10-3250-800-000	REGULAR PROGRAMS / OTHER OBJECTS

Motion by_____ Seconded by_____

10.4 **Action** to approve a Base Bid of \$333,637.85 by Protech Asphalt Maintenance for the high school parking lot project with a 67-day timeline for completion.

Motion by_____ Seconded by_____ Vote

10.5 **Action** to approve Alternate Bid #1 by Protech Asphalt Maintenance in the amount of \$17, 985.10 for excavation and cement work for sidewalks at the high school as described in the attached documents.

Motion by_____ Seconded by_____ Vote

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10.6 **Action** to approve Alternate Bid #2 (Option B) by Protech Asphalt Maintenance in the amount of \$15,587.25 for excavation and cement work for sidewalks at the high school as described in the attached documents.

Motion by _____ Seconded by _____ Vote

10.7 **Action** to approve a 2% pay increase for the Act 93 employees for the 2024-2025 school year.

Motion by _____ Seconded by _____ Vote

10.8 **Action** to approve the purchase of five (5) cameras and one hundred ninety (190) locksets for high school lockers with grant funding from PCCD in the amount of \$30,000.

Motion by _____ Seconded by _____ Vote

10.9 **Action** to approve a 5-year replacement of servers to a cloud and on-premise solution to include a one-time payment of \$16,979.16 and an estimated yearly recurring cost of \$4,772.88. A total cost of \$21,752.04 is to be paid with ESSER funding. (Previous 5-year lease cost \$58,856.61)

Motion by _____ Seconded by _____ Vote

10.1 **Action** to approve a 5-year agreement for firewall protection in the amount of \$20,148.08 to be paid with ESSER funding. (Total increase of \$1900.08)

Motion by _____ Seconded by _____ Vote

10.11 **Action** to approve the attached student and staff technology replacement plan which includes a 6- and 7-year rotation with a year-one total cost of \$44,933.82 to be paid with ESSER funding.

Motion by _____ Seconded by _____ Vote

10.12 **Action** to approve a 5-year contract with Hagan Business Machine to lease 4 copy machines in the amount of \$15,774.60 per year.

Motion by _____ Seconded by _____ Vote

10.13 Action to approve a Disabled Veterans Real Property Tax Exemption Certification for:

Gregory Chizmar 1348 N. Shady Lane, Jamestown, PA 16134

Motion by _____ Seconded by _____

OTHER/CRITIQUE

Statement of Financial Interests form due by April 12, 2024

MIU IV Annual Convention on April 24, 2024 – RSVP by April 15, 2024

Knox Law Institute 2024 Municipal Law Symposium – Tuesday, April 30, 2024

1:00 – 7:00 pm

RSVP by April 22, 2024

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ADJOURNMENT

Motion by _____ *Seconded by* _____ *Vote*

UPCOMING MEETING DATES ~ 6pm

April 18, 2024 - Combined Work Session/Board Meeting

May 9, 2024 - Combined Work Session/Board Meeting

June 13, 2024 - Combined Work Session/Board Meeting