

# JAMESTOWN AREA SCHOOL DISTRICT

## BOARD MINUTES – June 18, 2012

The Jamestown Area School Board met on June 18, 2012 at 7:00 PM in the Board Room at the Jamestown High School with President Jim Owens presiding. Mr. Owens led the board in the Pledge of Allegiance and a moment of silence.

Members Present: Jered McElhaney, Patricia McElhaney, Jim Owens, Bev Riley, Jerry Routh, Tracie Runyon, Ron Sherbondy, Jim Schmid and John Tucker

Members Absent: None

Others Present: Shane S. Murray, Superintendent; Cheryl L. Goodemote, Board Secretary/Business Manager and Tracy Reiser, Elementary School Principal

### **VISITORS**

A representative of CX Energy presented information to the board regarding entering into a gas and oil lease arrangement with the school district.

### **MINUTES**

Motion by Mrs. McElhaney, seconded by Mrs. Riley, to approve minutes of meeting held May 17 and May 21, 2012. Motion passed by unanimous voice vote.

### **New Business**

### **BOARD**

### **BOARD APPOINTMENT**

The Board conducted interviews for the board vacancy at both public meetings held in June. Mrs. Tracie Runyon was interviewed on June 14, 2012 and Mr. William Aubuchon was interviewed on June 18, 2012.

Mr. Owens called for nominations from the floor. Mr. Sherbondy nominated Tracie Runyon. Mr. Schmid nominated William Aubuchon. After calling three times for any additional nominations, Mr. Owens closed the nominations.

By a show of hands, Mrs. Tracie Runyon was chosen to serve as board director until December 2013. Voting for Mrs. Runyon were Mr. Sherbondy, Mr. McElhaney, Mr. Owens, Mr. Routh and Mrs. Riley. Voting for Mr. Aubuchon were Mr. Tucker, Mr. Schmid and Mrs. McElhaney.

Mr. Owens administered the oath of office to Mrs. Runyon who then was seated to participate in the meeting.

*An Equal Opportunity Employer*

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Motion by Mrs. Riley, seconded by Mr. Tucker, to approve the following conference request. Motion passed by unanimous voice vote.

Dale Anderson – July 23-27, 2012 – NXT Professional Development – Carnegie Mellon University, Pittsburgh, PA – Cost: Registration - \$790.00

Motion by Mr. Tucker, seconded by Mr. Sherbondy, to appoint Jim Owens as Mercer County Career Center representative. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mr. Routh, to re-adopt, after review, Policy 249 Pupils – Bullying / Cyberbullying. Motion passed by unanimous voice vote.

**ACADEMICS**

Motion by Mrs. McElhaney, seconded by Mrs. Riley, to approve participation in the summer welding camp program held at the Mercer County Career Center at a cost of \$200 per student but not to exceed a total cost of \$1,000.00. Motion passed by unanimous voice vote.

**PERSONNEL**

Motion by Mr. Sherbondy, seconded by Mrs. McElhaney, to revise food service staffing as follows resulting in a reduction of 1.75 hours per day. Motion passed by unanimous roll call vote.

Schmid – yes, Sherbondy – yes, Tucker – yes, J. McElhaney – yes, P. McElhaney - yes, Owens – yes, Riley – yes, Routh – yes, Runyon – yes

1 – Head Cook – 7.5 hours	1 – Head Cook – 7.5 hours
4 – Four-hour positions	3 – Four-hour positions
2 – Six-hour positions	3 – Six-hour positions
1 – 6.75 hour position	1 – Three-hour position

Motion by Mrs. Riley, seconded by Mr. Sherbondy, to employ Christi Saulsbery as a three-hour food service employee effective August 16, 2012. Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mrs. McElhaney, to credit Cheryl Goodemote with 51 additional sick days. Motion passed by unanimous voice vote.

Motion by Mr. Tucker, seconded by Mrs. Riley, to grant tenure to Jenna Nagel and Melissa Potase. Motion passed by unanimous voice vote.

Motion by Mrs. McElhaney, seconded by Mr. Sherbondy, to accept a letter of resignation from Mike Menold as head wrestling coach effective May 29, 2012. Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mrs. Riley, to accept a letter of resignation from Christy Smith effective June 2, 2012. Motion passed by unanimous voice vote.

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Motion by Mr. Tucker, seconded by Mrs. Riley, to employ Mark Wyant as a social studies teacher effective August 8, 2012 at an annual salary of \$37,500.00 (Step 2). Motion passed by unanimous roll call vote.

Sherbondy – yes, Tucker – yes, J. McElhaney – yes, P. McElhaney – yes, Owens – yes, Riley – yes, Routh – yes, Runyon – yes, Schmid – yes

Motion by Mrs. Riley, seconded by Mrs. McElhaney, to employ Jessica Stearns as assistant cross country coach for the 2012-13 school year at an annual salary of \$2,081 (Level 1). Motion passed by unanimous voice vote.

Motion by Mr. Sherbondy, seconded by Mrs. Riley, to employ Mike Seman as girls' basketball second assistant for the 2012-13 school year at an annual salary of \$2,659 (Level 5). Motion passed by unanimous voice vote.

Motion by Mrs. McElhaney, seconded by Mr. Tucker, to approve the administrative and support staff compensation for the 2012-13 school year as attached. Motion passed by unanimous voice vote.

Motion by Mrs. McElhaney, seconded by Mrs. Riley, to approve a contract with Dr. Robert A. Bazylak, Conneaut Lake, PA, as school doctor as attached. Motion passed by unanimous voice vote.

**FINANCE**

Motion by Mrs. McElhaney, seconded by Mr. Tucker, to approve financial statements for May 2012. Motion passed by unanimous voice vote.

Motion by Mr. Sherbondy, seconded by Mr. Routh, to approve payment of bills for May and June 2012. Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mr. Tucker, to authorize budget transfers, as necessary, for auditor's adjustments to close out the 2011-12 fiscal year. Motion passed by unanimous voice vote.

Motion by Mrs. McElhaney, seconded by Mrs. Riley, to approve payment of any remaining obligations of the 2011-12 school year. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. McElhaney, to approve insurance coverages through Burns & Burns Associates, Inc. with Ohio Casualty for the 2012-13 school year for automobile, worker's compensation, property/liability and umbrella coverage for a total annual premium of \$47,151.00 (8.0% increase). Motion passed by unanimous voice vote.

Motion by Mr. Sherbondy, seconded by Mrs. Riley, to approve renewal rates for student accident insurance coverage for the 2012-13 school year with Bollinger Insurance Solutions (no increase). Motion passed by unanimous voice vote.

Schooltime - \$36.00

24-Hour - \$131.00

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Motion by Mrs. Riley, seconded by Mrs. McElhaney, to approve a three-year lease agreement with Advantage Financial Services, LLC for sixty computers as per the attached quotation from Seneca Data Distributors, Inc. beginning July 1, 2012 at an annual rate of \$15,759.36. Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mr. Sherbondy, to adopt the attached Homestead and Farmstead Exclusion Resolution for 2012-13. Motion passed by unanimous vote.

Motion by Mr. Routh, seconded by Mr. Sherbondy, to approve levying the following taxes to support the 2012-13 General Fund Operating Budget. Motion passed by unanimous roll call vote.

Tucker – yes, J. McElhaney – yes, P. McElhaney – yes, Owens – yes, Riley – yes,  
Routh – yes, Runyon – yes, Schmid – yes, Sherbondy – yes

54.21 mills on real estate in Mercer County (1.12 mill decrease)  
42.15 mills on real estate in Crawford County (1.0 mill increase)  
\$5.00 per capita under Section 679  
\$5.00 per capita under Act 511  
One-half percent (.5%) earned income tax under Act 511 (wage tax)  
One percent (1%) real estate transfer tax

Motion by Mrs. McElhaney, seconded by Mr. Tucker, to adopt the attached Final General Fund Budget for the Fiscal Year 2012-13. The budget contains total appropriations of \$10,384,477. Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mr. Tucker, to renew the following appointments and appropriate bonds for the 2012-13 school year. Motion passed by unanimous voice vote.

Brian Keyser	Custodian of High School Athletics Account
	Custodian of High School Student Activities Account
Tracy Reiser	Custodian of Elementary Athletics Account
	Custodian of Elementary Student Activities Account
Cheryl L. Goodemote	Custodian of General Fund, Payroll, & Capital Reserve Accounts

Motion by Mr. Tucker, seconded by Mrs. Riley, to approve the board of directors and administrators to travel within the state from July 1, 2012 through June 30, 2013 to participate in various conferences and workshops sponsored by such organizations as PDE, PSBA, PASBO, Intermediate Units, and other professional organizations. Motion passed by unanimous voice vote.

Motion by Mrs. McElhaney, seconded by Mrs. Riley, to approve payment of utility bills, insurance premiums, registration fees, loan payments, lease payments and discounted invoices with due dates falling between regularly scheduled board meetings. All payments will be included in the manual payment list presented at the subsequent board meeting. Motion passed by unanimous voice vote.

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Motion by Mr. Routh, seconded by Mrs. Riley, to increase lunch prices effective July 1, 2012 as follows. Motion passed by roll call vote.

J. McElhaney – no, P. McElhaney – no, Owens – yes, Riley – yes, Routh – yes, Runyon – yes, Schmid – yes, Sherbondy – yes, Tucker – yes

Full-price breakfast	\$1.00	(\$0.20 increase)
Full-price lunch	\$2.20	(\$0.25 increase)
Adult lunch	\$3.25	(\$0.50 increase)

Motion by Mr. Tucker, seconded by Mrs. McElhaney, to award the bid for the purchase a Ford Transit van from Phil Godfrey Ford, Greenville, PA for a total price of \$21,699.00. Motion passed by unanimous roll call vote.

P. McElhaney – yes, Owens – yes, Riley – yes, Routh – yes, Runyon – yes, Schmid – yes, Sherbondy – yes, Tucker – yes, J. McElhaney – yes

**TRANSPORTATION**

Motion by Mrs. Riley, seconded by Mr. Routh, to authorize bidding of transportation for all athletic events for the 2012-13 school year. Motion passed by unanimous voice vote.

**ADJOURNMENT**

Motion by Mrs. Riley, seconded by Mr. Routh, to adjourn the meeting at 8:34 PM. Motion passed by unanimous voice vote.

**MEETING DATES**

June 14	7:00 PM	Board Work Session
June 18	7:00 PM	Regular Board Meeting
July 12	7:00 PM	Regular Board Meeting (No work session)

*Cheryl L. Goodemote*  
Board Secretary