

**Jamestown Area High School  
College Visitation Form**

“Visiting colleges or other postsecondary schools is a valuable part of a student’s career decisions making process. Seniors are encouraged to visit the schools they are interested in anytime during the school year. Juniors also are permitted during the second semester to visit postsecondary schools. The Guidance Counselor and Principal must approve all college visits. Attendance, grades, and any disciplinary issues will be taken into account before granting permission. **No college visits will be granted for juniors during the weeks of PSSA testing**” (Jamestown Area School District Student Handbook, p. 10).

If the student does not adhere to the following steps, the student’s absence may result in an illegal absence. In order to receive approval for a college visitation, the student **must**:

- 1. Return this form to the guidance office two days prior to attending a college visitation.**
- 2. Submit a letter from the postsecondary institution (on school letterhead) acknowledging the student’s attendance during the college visitation.**

NAME OF STUDENT: \_\_\_\_\_ AGE: \_\_\_\_\_ GRADE: \_\_\_\_\_

NAME OF COLLEGE: \_\_\_\_\_

HOMEROOM TEACHER: \_\_\_\_\_

NAME OF PERSON WHO WILL BE RESPONSIBLE FOR THE STUDENT:  
\_\_\_\_\_

LIST NAMES OF INDIVIDUALS WHO WILL BE ATENDING THE COLLEGE VISITATION WITH THE STUDENT: \_\_\_\_\_  
\_\_\_\_\_

**ONLY TWO VISITS ARE PERMITTED DURING THE SENIOR YEAR AND ONE VISIT IS PERMITTED DURING THE SECOND SEMESTER OF THE JUNIOR YEAR.**

Students must give advance notice to teachers for assignments. Once assignments are given, students are expected to complete all work before returning to class. Students must discuss potential timeline problems with teachers **before** leaving for their college visitation. Students must get each teacher’s signature to confirm that assignments were given and that due dates were discussed.

**TEACHERS: PLEASE DO NOT SIGN UNTIL THE PRINCIPAL AND THE GUIDANCE COUNSELOR SIGN THIS FORM.**

Teacher Signatures:

Pd. 1 \_\_\_\_\_ Pd. 4 \_\_\_\_\_ Pd. 7 \_\_\_\_\_

Pd.2. \_\_\_\_\_ Pd. 5 \_\_\_\_\_ Pd.8 \_\_\_\_\_

Pd. 3 \_\_\_\_\_ Pd. 6 \_\_\_\_\_

**IF WORK IS NOT COMPLETED SATISFACTORILY, NO CREDIT WILL BE GIVEN FOR ASSIGNMENTS.**

Parent’s Signature(s): \_\_\_\_\_ Date: \_\_\_\_\_

Principal’s Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Guidance Counselor’s Signature: \_\_\_\_\_ Date: \_\_\_\_\_