



Jamestown Area School District

Volunteer Guidelines

Thank you for volunteering at Jamestown Schools, your assistance is greatly appreciated! While you are here please abide by the following guidelines to help ensure the privacy and protection of all students.

Please...

- Sign in and out at the main office
- **Do not** take group photos or photos of other children
- Stay with the class or grade level in which you are volunteering
- Adhere to the volunteer guidelines in the student handbook. The use of tobacco, alcohol, and controlled substances or being under the influence of alcohol or controlled substances is strictly prohibited on school grounds.
- Follow the volunteer guidelines for appropriate attire.
- Refrain from bringing siblings with you. This can pose as a liability and safety hazard.

Thank you for volunteering at our school!

Violations of the JASD volunteer policy could result in removal from the district volunteer list.



Jamestown Area School District

Volunteer Application

School Year: _____

Name: _____

Address: _____

Phone: _____

I am applying to be a Level I or Level II volunteer in the Jamestown Area School District.

- Position Volunteer** - an adult applying for or holding an unpaid position with a school or a program, activity or service, as a person responsible for the child's welfare or having direct volunteer contact with children. Examples include, but are not limited to, field trip chaperones, tutors, coaches, activity advisor, recess or library aides, etc.
- Guest Volunteer** - an adult who voluntarily provides a service to the district, without compensation, who: (1) works directly under the supervision and direction of a school administrator, a teacher or other member of the school staff; and (2) does not have direct volunteer contact. Examples include, but are not limited to, volunteering to assist in classroom celebrations, school assemblies, or school concerts; reading to students; collecting tickets at sporting events; working concession stands; participating in "Career Day," etc.

I certify that I have lived in Pennsylvania for 10 years AND swear I have never been convicted of a disqualifying crime in Pennsylvania, or the corresponding offenses under the laws of any other jurisdiction. (See page 3 for the list of disqualifying crimes).

I certify that I have read and understand the Jamestown Area School District's Board Policy #916 on Volunteers.

Applicant Signature: _____ Date: _____

1. Please state the activity for which you would like to volunteer (i.e. book fair, PTO room parent, etc).

2. Do you have children/grandchildren in our district? ____ Children ____ Grandchildren

3. Have you ever been the subject of a child abuse complaint? ____ Yes ____ No

4. Have you ever been charged with or convicted of a felony or any crime involving ____ Yes ____ No minors?

5. Have you ever lived in a state other than Pennsylvania within the last 10 years? ____ Yes ____ No

If you have not lived in Pennsylvania for the previous 10 years you are required to obtain Act 114 Clearance.

If so, where and what year:

State: _____ Years: _____

State: _____ Years: _____

6. Applicants may be asked by the Administration/Principal to obtain FBI fingerprint clearances in addition to the documentation required below, new clearances must be obtained every five years.

Date on form

Volunteer Application _____

TB Test _____

Act 34 – State Police _____

Act 151 – Child Abuse _____

Act 114 – FBI Fingerprint _____

(If not in PA for 10 years)

Applicant Signature: _____ Date: _____

For Athletic Applicants **ONLY**:

____ I recommend this applicant for approval. ____ I do not recommend this applicant for approval.

Athletic Director Signature: _____ Date: _____

For **ALL** Applicants:

____ I recommend this applicant for approval. ____ I do not recommend this applicant for approval.

Principal Signature: _____ Date: _____

Disqualifying crimes in Pennsylvania, or the corresponding offenses under the laws of any other jurisdiction.

(1) An offense under one or more of the following provisions of Title 18 of the Pennsylvania Consolidated Statutes:

- Chapter 25 (relating to criminal homicide).
- Section 2702 (relating to aggravated assault).
- Section 2709.1 (relating to stalking).
- Section 2901 (relating to kidnapping).
- Section 2902 (relating to unlawful restraint).
- Section 2910 (relating to luring a child into a motor vehicle or structure).
- Section 3121 (relating to rape).
- Section 3122.1 (relating to statutory sexual assault).
- Section 3123 (relating to involuntary deviate sexual intercourse).
- Section 3124.1 (relating to sexual assault).
- Section 3124.2 (relating to institutional sexual assault).
- Section 3125 (relating to aggravated indecent assault).
- Section 3126 (relating to indecent assault).
- Section 3127 (relating to indecent exposure).
- Section 3129 (relating to sexual intercourse with animal).
- Section 4302 (relating to incest).
- Section 4303 (relating to concealing death of child).
- Section 4304 (relating to endangering welfare of children)
- Section 4305 (relating to dealing in infant children).
- A felony offense under section 5902(b) (relating to prostitution and related offenses).
- Section 5903(c) or (d) (relating to obscene and other sexual materials and performances).
- Section 6301(a)(1) (relating to corruption of minors).
- Section 6312 (relating to sexual abuse of children).
- Section 6318 (relating to unlawful contact with minor).
- Section 6319 (relating to solicitation of minors to traffic drugs).
- Section 6320 (relating to sexual exploitation of children).

(2) An offense designated as a felony under the act of April 14, 1972 (P.L. 233, No. 64) known as "The Controlled Substance, Drug Device and Cosmetic Act."

(3) An offense similar in nature to those crimes listed in clauses (1) and (2) under the laws or former laws of the United States or one of its territories or possessions, another state, the District of Columbia, the Commonwealth of Puerto Rico or a foreign nation, or under a former law of this Commonwealth.